13.1.8 Career Awareness and Preparation

____ I can list ten (10) careers that match my interests and abilities. (A) (B)
____ I can list five (5) non-traditional careers for both boys and girls. (C)
____ I have researched three (3) different types of career training programs and their related employment possibilities. (D)
____ I can list five (5) careers in demand in the area where I live. (E)
____ I understand how the global economy influences each person’s job opportunities, earnings and the rate of unemployment in our area. (E)
____ I have made a list of my extracurricular activities and community experiences and can describe how they may influence my career development. (F)
____ I have written a career plan with goals, assessments, interests, abilities, and postsecondary plans. (G)
____ I have met with my 8th grade counselor and my parents to list courses and extracurricular plans for high school, matched to my academic and career goals. (H)

13.2.8 Career Acquisition

____ I have made a formal speech in front of others. (A)
____ I can list five (5) effective listening skills and can demonstrate these skills in a role-play situation. (A)
____ I have used three (3) different resources to research three (3) regional job openings linked to my interests and abilities. (B)
____ I have completed a formal job application. (C)
____ I have drafted a resume. (C)
____ I have written a thank-you letter after an interview. (C)
____ I have assembled my written career plan and goals in a portfolio along with my awards, achievements, school work, and projects. (D)
____ I can describe five (5) workplace skills* that I will need in my future career. (E)

*Workplace skills include attitude, punctuality/attendance, commitment, communication, dependability, initiative, time management, teamwork, technical literacy, and getting along with others.

13.3.8 Career Retention and Advancement

____ I have interviewed a worker to find out what attitudes and work habits helped him/her to get promoted and to keep his/her job. (A)
____ I have worked with others on a team and can state each person’s contribution to the project. (B)
____ I have discussed various conflict resolution skills in a group setting and can use them to solve a problem. (C)
____ I have set up a sample budget with imaginary expenses and income to understand the importance of financial planning. (D)
____ I have developed a weekly and a monthly time schedule and kept track of events in a daily/weekly planner. (E)
____ I have interviewed a person with a disability and asked him/her how it affected his/her career planning and goals. (F)
____ I have interviewed a person who has been retrained for a new career. (G)

13.4.8 Entrepreneurship

____ I have interviewed both someone who works for a company and a business owner to learn about the difference in their job security, wages, costs, and benefits. (A)
____ I have interviewed 3 business owners to learn the entrepreneurial qualities needed to be successful (B)
____ I have started to develop a basic business plan after interviewing an entrepreneur. (C)
____ I have discussed with my teacher or parent the basic components of a business plan (competition, daily operations, finances, marketing, and resource management) as applied to the creation of a new business. (C)